

Course Materials

The supplies you will need are:

- PowerPoint: **Guide to Internal Audits** (included).
- PowerPoint: **Requirements of AS 9120 REV B** (included).
 - A complete version with Speaker Notes is in this Trainer's Guide
- PowerPoint: **Steps of Internal Audit** (included).
 - A complete version with Speaker Notes is in this Trainer's Guide
- Student Manual (included).
 - Print one copy for **each student**
 - You may wish to have extra copies of the CAR form
 - It includes reduced versions of all the PowerPoints.
- AeroSource Company - Documented Information (included).
 - Print one copy for **each team** of two or three students.
 - See next page for list of contents.
 - Note that for this training, it is not possible to bring all documents from a fictitious company in the classroom.
 - However, documents relevant to the audit and non-conformances observed are included. In the list of documented information, the relevant manual and procedures are highlighted in **brown font**.
- The AS 9120 REV B Standard (**NOT Included***)
 - You will need one copy for every 2-3 students.
 - Standards are available electronically from <http://www.techstreet.com/products>

The AS 9120 REV B Standard is a copyrighted document and we are unable to include it.